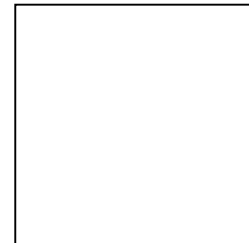


The Course Coordinator
Dehra Dun Branch of CIRC of ICAI
The Institute of Chartered Accountants of India
ICAI Bhawan, 15-Subhash Road (Opp. Income Tax Office)
Dehra Dun



Dear Sir,

Re: Course on General Management & Communication Skills

I wish to attend the Course on General Management & Communication Skills (GMCS) being conducted at Dehra Dun Branch from Demand Draft / Pay Order No. dated for Rs. 5500/- (Rupees Five Thousands Five Hundred only) drawn on – is enclosed.

I understand that the classes will be on non-residential basis, and that I will be requires to attend the classes for the full mandatory duration of 90 hours.

My relevant particulars are as under:

1. Name (in Block letters) :
2. Registration. No. :
3. Roll No. (Final / PE-II) :
4. Date of commencement of Article Training:
5. Date of completion of Article Training (if applicable):
6. Postal Address:

7. Tel. No. (O): (R): (Mo):
8. E-Mail I.D:

I declare that I am eligible to attend the above training, having:

- (i) Passed the Final (New Syllabus) Examination (Group – I / Group – II / Both Groups) and also completed two years of practical training.
- (ii) Passed Intermediate/PE-II Examination and also completed two years of practical training.

(Please strike out whichever is not applicable)

Yours faithfully,

Date:

Place:

(Signature and name in Block letters)

NOTE:

1. There are limited seats. Admission will be on first-come-first-served basis.
2. The Bank Draft/Pay Order should be drawn in favour of “Dehra Dun Branch of CIRC of ICAI” and payable at Dehra Dun.
3. Students are required to enclose attested photocopy / downloaded copy of Mark sheet / articles completion certificate / proof of completion of 2 years of practical training – whichever is applicable.
4. Students are required to affix one passport size photograph in the space provided above, and attach one photograph for Admit Card.

(The timings will be intimated in due course)